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**From:** Fausett, Gary (DPH)  
**Sent:** Wednesday, May 04, 2011 10:55 AM  
**To:** Doan, Kimberly (DPH); Chen, Karen (DPH); Albrecht, Michael S (DPH); Farris, Michael (DPH); Gonzalez, Yvonne (DPH); Halpern-Smith, Frederic; Konomi, Raimond (DPH); Smole, Sandra (DPH); Elvin, Paul (DPH); Noonan, Corrie (DPH); Kazianis, Arthur (DPH); Hennigan, Dennis (DPH); Holland, James (DPH); Ahern, Maureen (DPH); Belanger, Peter (DPH); Greer, Garry (DPH); Bird, Ciranna (DPH); Hemsworth, Meghan (DPH); Connolly, Lawrence; Davenport, Russell (DPH); Stiles, Tracy (DPH); Swanson, Tanya (DPH); Gauthier, Cheryl (DPH); Piro, Peter (DPH); Salemi, Charles (DPH); Hanchett, James (DPH); Rubin, Alan (DPH); Jacobsen, Patricia (DPH); Nassif, Julianne (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH); Noddin, Linwood (DPH); Servizio, Paul (DPH); Clemmer, Jill (DPH); Hannon, Bruce (DPH); Gu, Jane X. (DPH); Han, Linda (DPH); Caloggero, Dina (DPH); Connolly, Lawrence; Cheng, Gloria (DPH)  
**Cc:** McGuire, Thomas M (DPH)  
**Subject:** new requisitions  
**Importance:** High

With the new purchasing system, it is EXTREMELY important that you give me a copy of your reqs so that I can track account expenditures and balances correctly.

If you have any questions, just call.

--G